

# ROSSMORE PUBLIC SCHOOL

## P & C MEETING

Monday 20 May 2013

Meeting opened 9.40am.

In attendance: Joanne Mossman (JM), Leanne Madsen (LM), Dominique Murray-Pineda (DM), Antoaneta Margorov (AM), Susannah Combe (SC)

Sandy Juleff (SF), Principal

Apologies: Jenny Rose

Minutes read from previous meeting.

### General Business

- Mother's Day stall was very successful & raised \$816.00. Most items sold; remaining items held over for next year.
- Christmas calendars – very successful year 2012. For 2013, examples to be placed in office area for prospective parents to see & order for this year. Orders will be sent out prior to photographs of children being taken. Therefore only children whose parents are ordering calendars will be photographed. Streamlining the process.
- Meal Deal: to be held 17 June. \$6.00 for sausage on a roll, drink & iceblock.
- School banking: children participating seem to have slipped.  
**Action: A reminder to be placed in newsletter that banking is held on Mondays.**
- JM noted that school trophies have not been engraved with up to date information since 2009. The Honour Roll in the hall hasn't been updated since 2010.  
**Action: SJ to liaise with Mrs Muller to locate school records to allow information to be updated.**
- Carpark near preschool: several issues relating to dropping children in the carpark & allowing them to run across & into the school grounds. This is against all protocol. Children are to alight along the driveway on the grassy side & come into the school that way.
- Taxi transport for Unit children: we need to ensure the designated safe pick up and drop off zone is maintained and that the community is informed of the safety procedures.  
**Action: Parents & others are to be reminded that the cordoned off area is for staff & taxi transport only.**
- SJ has been asked by some parents whether a different time could be considered for P & C meetings on an irregular basis ie. Every third month, etc. Those present agreed it could be considered. Noted that meetings have been held at different times over the past years with very few ever attending.  
Action: next meeting to discuss a new time suitable for convening once every few months.
- Minutes of P & C meetings to be published on school website. All agreed this was a sensible idea.
- Year 6 farewell: looking for ideas, etc.

- Treasurer's Report: to be provided next meeting. Treasurer away. No current statements available from the bank at this time.
  
- Principal's report
  1. Early Action for Success- Literacy & Numeracy Initiative. Two specialist instructional leaders to be allocated across three schools, Badgerys Creek, Leppington & Rossmore. Their job is to bring about an improvement in student achievement, teacher capacity & monitor progress. This is a 3 year programme.
  2. Cowpasture Community of Schools: regional representation at larger conferences. New badging to be produced & will allow greater advertising for our school through the community of schools.
  3. Strategic Planning Days: to be held twice a term. Supervisors work closely with teachers analysing student achievement & individualised learning. To build teacher knowledge & capacity.
  4. School reports & interviews: Parent/teacher interviews. Idea explored to run interviews through the school day as well as afternoon. All present agreed a good idea. School report format to be updated. Greater detail about students' areas of need to be highlighted. Reports issued 21 June: parent/teacher interview 25 June.
  5. Active After School Communities: programme provided by the Federal Government. Free access to after school sports run by sports teachers. One teacher present from Rossmore School. To be held twice a week with healthy afternoon tea provided. Likely commencement term 3.
  6. Barnado's Little Steps to Big School programme: was very successful last year & will run again this year for Kinder 2014. 8 week programme.

Meeting concluded 10:10am.

Next meeting: 17 June 2013.